



NEW JERSEY DEPARTMENT  
OF CHILDREN AND FAMILIES

## New Jersey Department of Children and Families Policy Manual

Manual:	NJAC	NJ Administrative Code Excerpts	Effective Date:
Title	10	Human Services	
Chapter	121A	Manual Of Requirements For Adoption Agencies	11/3/2008
Subchapter:	3	Administration	
Section	2	<b>Advisory board requirements for public agencies (N.J.A.C. 10:121A-3.2)</b>	

### §10:121A-3.2 Advisory board requirements for public agencies

(a) Each public agency shall have an advisory board or advisory council that is representative of a variety of interests and points of view in the communities where the agency provides services. The advisory board shall:

1. Keep informed of and make recommendations regarding the operational policies and practices of the agency;
2. Provide advice to the agency on matters of policy, planning, program evaluation and practice;
3. Periodically review aspects of the agency's adoption operation;
4. Meet at least annually and make records of attendance and minutes of each meeting available for inspection by the Office of Licensing; and
5. Adhere to the standards for private agency governing boards, as specified in N.J.A.C. 10:121A-3.1(d) through (i).